

MANSFIELD TOWNSHIP COMMITTEE MEETING

August 13, 2014

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Absent: Mr. Clancy

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the passage of the minutes of the regular meeting held on July 23, 2014, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

BILL LIST:

Mr. Watters questioned the change in the Health Insurance Premium.

Mr. Pandos stated that he would look into this and let him know.

Mr. Watters made a motion to approve the bill list, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

CFO REPORT:

Mr. Pandos reported that Shirley Bishop had sent in a letter to COAH in reference to our COAH numbers.

Mr. Pandos explained that a Local Government notice was issued for SCC Disclosure to the Township Committee.

CLERKS REPORT

Ms. Hrebenak explained the proposal for the location of the dedication of the park sign.

Mr. Watters made a motion to approve the placement of the sign for the dedication of the park, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

Mr. Misertino made a motion to approve the Coin Toss application for Mansfield Emergency Services, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

Mr. Watters made a motion to approve the application for the Raffle to be held by Trout Unlimited on May 21, 2015 at the Pequest Trout Hatchery, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

Mr. Watters made a motion to approve the application for the Raffle to be held by Mansfield Cowboys Parent's Association on October 18, 2014, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

Mr. Watters made a motion to approve the application for the 50/50 Raffle held by Mansfield Cowboys Parent's Association during the football games from August thru November, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

Ms. Hrebenak explained that the Codification company had sent back the amount that it would cost to add the additional ordinances into the codification and to complete the contract and the total amount is \$11, 919.00.

Mr. Watters made a motion to move forward with the codification and approved the inclusion of the ordinances from 2007-2013, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

Mrs. Kocher stated that Mr. Clancy wanted to attend by phone and she made a motion to call Mr. Clancy, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mrs. Kocher
Nays: Mr. Watters, Mayor Tomaszewski
Absent: Mr. Clancy
Abstain: None

ENGINEERS REPORT:

Mr. DiSessa explained that he and Mr. Ward have measured and looked at Janes Chapel Road and have been going through what could be done to repair the road. Mr. DiSessa stated that they are looking into Micropaving to save some money.

Mr. DiSessa stated that by 100 Valley Road there have been drainage issues and they have been looking into some improvements.

Mr. DiSessa stated that on Slope Drive there is a storm pipe that is blocked and that it is believed that this happened when the reclaiming was done.

Mr. Misertino asked if the recommendation was to repair now and get the money back from the contractor after.

Mr. DiSessa stated that this would be the best way to complete this prior to there being more damage done.

Mr. DiSessa gave the Township Committee an update on the drainage issue on a private property in Brantwood, but the homeowner has been hesitant to sign off on the agreement.

Mr. DiSessa explained that the Energy project grant that was given to us from the State but this is for projects that have not been started as of yet.

Mr. Watters made a motion to approve Mr. DiSessa making application for the NJEM grant, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

RESOLUTION:

2014-90

Resolution

**Supporting the *Drive Sober or Get Pulled Over*
*2014 Statewide Crackdown***

Whereas, impaired drivers on our nation's roads kill someone every 30 minutes, 50 people per day, and almost 18,000 people each year; and

Whereas, in 2012, alcohol impaired fatalities accounted for 19% of traffic fatalities in New Jersey; and

Whereas, an enforcement crackdown is planned to combat impaired driving; and

Whereas, the Holiday seasons in particular are traditionally times of social gatherings which include alcohol; and

Whereas, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2014 Statewide Crackdown*; and

Whereas, the project will involve increased impaired driving enforcement from August 15 through September 1, 2014; and

Whereas, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

Therefore, be is resolved that the Township of Mansfield declares it's support for the *Drive Sober or Get Pulled 2014 Statewide Crackdown* from August 15 through September 1, 2014 and pledges to increase awareness of the dangers of drinking and driving.

Mr. Watters made a motion to approve the passage of Resolution 2014-90, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

RESOLUTION # 2014 -91

TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES

WHEREAS, Ordinance Numbers 2013-04, 2012-07 and 2011-16 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2014, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Michael Misertino	Committee Member	\$ 4,740.00
Dena Hrebenak	Municipal Clerk	\$ 55,280.91
Dena Hrebenak	Insurance Fund Commissioner	\$ 1,500.00
Dena Hrebenak	Elections Officer	\$ 200.00 / election
Dena Hrebenak	Assessment Search Officer	\$ 1,000.00
JoAnn Fascenelli	Deputy Treasurer	\$ 9,000.00

JoAnn Fascenelli	Deputy Tax Collector	\$30,697.39
JoAnn Fascenelli	Certified Recycling Professional	\$ 2,100.00
JoAnn Fascenelli	Clean Communities Coordinator	\$ 1,400.00
Karen Bartlett Lance	Certified Tax Collector	\$29,450.00
Karen Bartlett Lance	Tax Search Officer	\$ 1,000.00
Bernard Murdoch	Certified Tax Assessor	\$23,508.58
Bernard Murdoch	Certified Lists	\$ 620.00
Patricia Zotti	Planning Board Secretary	\$16,261.00
Ruth Pante	Economic Development Secretary	\$ 275.00
Ruth Pante	Historical Sites Secretary	\$ 992.00
Joan Kries	Police Secretary	\$31,662.00
Christopher Fournier	Smoke Detector Inspector	\$ 1,601.00

Mrs. Kocher made a motion to approve the passage of Resolution 2014-91, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

RESOLUTION NO. 2014-92

A RESOLUTION AUTHORIZING THE DELETION FOR REAL PROPERTY KNOWN AS BLOCK 101.01 LOT 11.03 DUE TO PROPERTY BEING SUBDIVIDED AND THE EXISTING LOT WAS SUBSEQUENTLY DELETED. FURTHER TO CANCEL ANY TAXES BILLABLE ON THE SAME

WHEREAS, the property was owned by Peter, Karen & Tom Sawyer. The Sawyers sold the property to Simms, Sarah and Joey/Reilly, Michael & Paola. The property was then subdivided between the Simms and Reillys. Subsequently property identified as Block 101.10 Lot 11.03 was deleted

WHEREAS, during the recent revaluation the property had remained on the tax rolls when it should been removed from said tax rolls.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Mansfield:

- **Authorize the Tax Assessor of the Township of Mansfield to delete Block 101.01 Lot 11.03 from the current Township of Mansfield tax rolls.**
- **Direct the Tax Collector of the Township of Mansfield to cancel of record any taxes billable for 2014 and 2015.**

Mr. Watters made a motion to approve the passage of Resolution 2014-92, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

RESOLUTION # 2014-93
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY

A RESOLUTION TO PROVIDE FOR AND DETERMINE THE SALARY FOR A TOWNSHIP EMPLOYEE

BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:
The salary for the following employee is as follows:

Court Clerk	Anita Diekroger	\$13.00 per hour Commencing August 14, 2014
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Mr. Watters made a motion to approve the passage of Resolution 2014-93, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

ORDINANCE:

First Reading

Mayor Tomaszewski introduced Ordinance 2014-14 by title only;

ORDINANCE 2014-14

**AN ORDINANCE TO AMEND CHAPTER III A OF THE CODE OF THE TOWNSHIP OF MANSFIELD
BY ADDING A NEW SECTION 3 SPORTS ACTIVITY REGISTRATION FEES**

BE IT ORDAINED by the Mayor and Township Committee of the Township of Mansfield, County of Warren and State of New Jersey:

- Chapter IIIA of the Code of the Township of Mansfield is hereby amended to include a new Section-Sport Activity Registration Fees.
- Chapter IIIA-12. Sports registration fees for participation of children in athletic programs of the Township of Mansfield shall be as follows:

- | | |
|---------------|---------|
| a. Basketball | \$70.00 |
| b. Softball | \$70.00 |

c. Soccer	\$70.00
d. Field Hockey	\$70.00
e. Football	\$80.00
f. Flag Football	\$70.00
g. Cheerleading	\$70.00

- This ordinance shall take effect immediately after passage.
- Any ordinance that is inconsistent with the foregoing shall be deemed repealed by this ordinance.

Mr. Watters made a motion to approve the introduction of Ordinance 2014-14 and requested that the public comment be advertised for September 10, 2014 at 8:00 pm, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain:

None

ORDINANCE NO. 2014-15

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY TO AMEND THE RECREATION FEE ORDINANCE TO INCLUDE , “FEES FOR USE OF THE TOWNSHIP FIELDS, AND TENNIS COURTS,” OF THE CODE OF THE TOWNSHIP OF MANSFIELD

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, desires to create fees for use of the Township Fields and Tennis Courts.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the Fee Schedule for Use of Township Fields and Tennis Courts read as follows:

Section 1

Fees for use of Township fields and Tennis courts (Kensington, Comcast, and Mansfield Park).

A. Ball fields and Tennis Courts (team play, per season).

This fee enables a team to use a field for up to 10 hours per week assuming there are no conflicts with a Mansfield Township Sponsored event.

(1) Youth Leagues (5-18 years of age)

Seasonal Use Fees		Daily Use Fees	
<u>Township Residents</u>	<u>Non-Township Residents</u>	<u>Township Residents</u>	<u>Non-Township Residents</u>
\$ 100	\$ 200	\$50	\$100

(2) Adult Leagues (over 18 yrs.)

Seasonal Use Fees		Daily Use Fees	
<u>Township Residents</u>	<u>Non-Township Residents</u>	<u>Township Residents</u>	<u>Non-Township Residents</u>
\$ 150	\$ 300	\$50	\$100

(3) Non-Profit Organizations

Seasonal Use Fees		Daily Use Fees	
<u>Township Residents</u>	<u>Non-Township Residents</u>	<u>Township Residents</u>	<u>Non-Township Residents</u>
\$ 50	\$100	\$25	\$50

- (4) In order for a team to qualify for township resident fee rates, the team must be made up of 90% Township of Mansfield resident. A list of team participants with addresses may be required.
- (5) Certificate of Liability Insurance: Proof of insurance must be supplied to the Mansfield Township Municipal Clerk no later than 24 hours prior to field use. General Liability coverage is required.
- (6) All events and programs sponsored by Mansfield Township are excluded from the listed Use Fees.
- (7) Mansfield Township Parks and Recreation Committee reserves the right to close fields or facilities if conditions warrant this action.

B. Rules Governing Use of Fields and Facilities

- (1) There shall be no alcoholic beverage on any of the fields or parking lots.
- (2) There shall be no fires of any kind without permission from the appropriate authorities.
- (3) Activities are restricted to that area for which permission has been granted.
- (4) Responsible Party in Charge of the activity shall be present before the activity is due to start and remain with the group until all have left.
- (5) All litter will be placed in containers provided.
- (6) There shall be no parking on grassed areas.
- (7) Park is closed ½ hour after sunset.
- (8) There shall be no solicitations without the appropriate approval.
- (9) No raffles are allowed without the appropriate approvals.
- (10) There shall be no pets on any of the fields or tennis courts.

(11) There shall be no loud music.

Mr. Watters made a motion to approve the introduction of Ordinance 2014-15 and requested that the public hearing be advertised for September 10, 2014 at 8:00pm, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

ORDINANCE 2014-16

AN ORDINANCE TO AMEND CHAPTER III A OF THE CODE OF THE TOWNSHIP OF MANSFIELD BY ADDING NEW SECTIONS 3 CLINIC SPORTS REGISTRATION FEES AND SCHOLARSHIPS

WHEREAS, the Township Committee of the Township of Mansfield has determined that there should be, within the Township of Mansfield; recreation registration fees.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Code of the Township of Mansfield is hereby amended to include the following provisions regarding recreation registration fees.

Section 1

Chapter IIIA of the Code of the Township of Mansfield is hereby amended to include a new section establishing Clinic Sports Registration Fees:

Chapter IIIA-13. Clinic sports registration fees for participation of children in sports clinics of the Township of Mansfield shall be as follows:

- (a) Fall Beginner Tennis Program
 - i. Ages 5-6 \$26 for Six (6) half (1/2) hour sessions, per child
 - ii. Ages 7-14 \$48 for Six (6) one (1) hour sessions, per child
 - iii. \$10 Insurance fee (paid one time, per child)

This ordinance shall take effect immediately after passage.

Section 3

Any ordinance that is inconsistent with the foregoing shall be deemed repealed by this ordinance.

Mr. Misertino made a motion to approve the passage of Ordinance 2014-16 and requested that the results be advertised, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

Second Reading

ORDINANCE NO. 2014-12

**ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY
OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE
PURCHASE BY THE TOWNSHIP OF REAL PROPERTY FROM
JOHN M. McDONNELL, CHAPTER 7 TRUSTEE FOR THE
ESTATE OF CHARLES JAMES CORLEY AND MICHELLE RENE
CORLEY IDENTIFIED AS BLOCK 901 LOT 23 ON THE TAX MAP
OF THE TOWNSHIP OF MANSFIELD**

SECTION I

WHEREAS, the Township is desirous of purchasing Property known as Lot 23, Block 901, from John M. McDonnell, Chapter 7 Trustee for the Estate of Charles James Corley and Michelle Rene Corley, at a price of Forty-Five Thousand Dollars (\$45,000); and

WHEREAS, the Township has conditioned the contract upon receiving funds for the above purchase from the Warren County Open Space Trust Fund to fund the purchase of this property; and

WHEREAS, a proposed Contract for the sale of said real estate has been prepared; and

WHEREAS, the Township is desirous of entering into said Contract, and to effectuate the purchase of the same, contingent on receiving the necessary grants; and

WHEREAS, the County will only participate in funding fifty (50) percent of the acquisition cost.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, that the Township is hereby authorized to purchase the above-referenced property from John M. McDonnell, Chapter 7 Trustee for the Estate of Charles James Corley and Michelle Rene Corley for the total sum of Forty-Five Thousand Dollars (\$45,000), conditioned upon the Township receiving 50% of the funding for said purchase from the Warren County Open Space Trust Fund, it being further understood that the balance of \$22,500 plus acquisition costs may be paid from the Township Open Space Trust Fund at the option of the Township.

BE IT FURTHER ORDAINED, that the Mayor and Clerk of the Township of Mansfield are hereby authorized to execute all necessary documents, including the Contract of Sale, to purchase said properties.

SECTION 2 - SEVERABILITY

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

SECTION 3 - REPEALER

Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

SECTION 4 - EFFECTIVE DATE

This Ordinance shall take effect as required by law.

Mayor Tomaszewski opened the floor to public comment:

Scott Minter, Mount Bethel Road, asked what is the total cost of the Township taking ownership of this church.

Mr. Watters stated that at this point the main objective is to restore the church.

Mr. Minter asked that the Township look into the long term costs of this project.

Mr. Minter asked if this ordinance is authorizing spending anything more than the \$45,000 for the acquisition.

Mrs. Smith asked how it is that the Township went into a contract prior to the ordinance being approved.

Ms. Hrebenak stated that the Township Committee had taken action previously, but it was done as a motion after and Executive Session and due to the contract being negotiated the motion was not completely clear.

Ms. Campbell, Esq. explained how the Committee had made a motion.

Mrs. Smith asked if there have been any changes to the Open Space ordinance.

Ms. Campbell explained that any change to the Open Space Ordinance would have to be put out to referendum.

Mrs. Smith stated that she went back to 2011 and Mrs. Nerbak was told that the Open Space Funds were for acquiring properties not for maintaining properties.

Mrs. Smith asked if the Township would be going to debt service for the maintenance of the property.

Mayor Tomaszewski closed the floor to public comment.

Mr. Watters made a motion to approve the passage of Ordinance 2014-12 and requested that the results be advertised, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Misertino, Mr. Watters, Mayor Tomaszewski

Nays: Mrs. Kocher

Absent: Mr. Clancy

Abstain: None

ORDINANCE 2014-13

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING CHAPTER 91, SECTION 91-4(B) REGARDING SPECIAL MEETINGS

WHEREAS, the Township Code of the Township of Mansfield presently has a Section 91-4(B), which permits that "A special meeting may be called at any time upon written request of a majority of the members of the Township Committee or by the Mayor"; and

WHEREAS, if a special meeting were to be called by a majority of the Committee, it would be a violation

of the Open Public Meetings Act; and

WHEREAS, the Township Committee of the Township of Mansfield wishes to revise the Ordinance to delete portions of this Section; and

WHEREAS, the Township Committee deems it to be in the best interest of the Township to allow less than a majority of the Township Committee to call a special meeting, as well as the Mayor.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

SECTION A

Section 91-4(B) of the Township Code shall be amended to delete “A special meeting may be called at any time upon written request of a majority of the members of the Township Committee or by the Mayor” and the following new sentence shall be inserted, “A special meeting may be called at any time upon written request of one member of the Township Committee or by the Mayor.”

SECTION B

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION C

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

SECTION D

This Ordinance shall take effect immediately upon final publication as provided by law.

Mayor Tomaszewski opened the floor for public comment:

Mr. Minter asked about this ordinance.

Mrs. Smith stated that she is in favor of this ordinance.

Elizabeth Griggs asked if she is to understand correctly this ordinance is against the law and the Township has acted incorrectly.

Ms. Campbell, Esq. explained that the only person that can call a meeting right now is the Mayor because the rest of the Ordinance is in violation of the Sunshine Law.

Ms. Griggs asked if this is the same ordinance that was requested last year.

Mr. Misertino explained his issue with this ordinance and stated that he would like to see this Ordinance have two people or the mayor, not one person only.

Mr. Misertino made a motion to approve the passage of Ordinance 2014-13 and requested that the results be advertised, which was seconded by Mrs. Kocher.

Ayes: Mrs. Kocher
Nays: Mr. Misertino, Mr. Watters, Mayor Tomaszewski
Absent: Mr. Clancy
Abstain: None

Mr. Misertino asked if the Township could introduce Ordinance 2014-13 with changes.

Ms. Campbell stated that this could be done.

Ms. Hrebenak stated that the new ordinance would be Ordinance 2014-117.

ORDINANCE 2014-17

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING CHAPTER 91, SECTION 91-4(B) REGARDING SPECIAL MEETINGS

WHEREAS, the Township Code of the Township of Mansfield presently has a Section 91-4(B), which permits that “A special meeting may be called at any time upon written request of a majority of the members of the Township Committee or by the Mayor”; and

WHEREAS, if a special meeting were to be called by a majority of the Committee, it would be a violation of the Open Public Meetings Act; and

WHEREAS, the Township Committee of the Township of Mansfield wishes to revise the Ordinance to delete portions of this Section; and

WHEREAS, the Township Committee deems it to be in the best interest of the Township to allow less than a majority of the Township Committee to call a special meeting, as well as the Mayor.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

SECTION A

Section 91-4(B) of the Township Code shall be amended to delete “A special meeting may be called at any time upon written request of a majority of the members of the Township Committee or by the Mayor” and the following new sentence shall be inserted, “A special meeting may be called at any time upon written request of two members of the Township Committee or by the Mayor.”

SECTION B

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION C

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged to be unconstitutional or invalid by a court of

competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

SECTION D

This Ordinance shall take effect immediately upon final publication as provided by law.

Mr. Misertino made a motion to approve the introduction of Ordinance 2014-17.

CAPITAL ORDINANCE NUMBER – CA-2014-01

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY, APPROPRIATING \$7,100.00 FOR INSTALLATION OF A DIGITAL VIDEO SURVEILLANCE SYSTEM

WHEREAS, there is a need for a video surveillance system to ensure the safety of the employees in the Mansfield Township Municipal Building; and

WHEREAS, it has been recommended that a video surveillance system be purchased;

BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

1. The amount of \$7,100.00 is hereby appropriated from the Capital Improvement Fund in the general capital fund.
2. There is no debt incurred by this Ordinance
3. This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

Mayor Tomaszewski opened the floor for public comment;

Mrs. Smith stated that the legal notice was incorrect and this Capital Ordinance should be withheld.

Scott Minter, asked if this was a part of the Shared Service for the court.

Mrs. Kocher stated that when the Township was going to get the copier for court we were not able to take the money out of capital.

Mr. Watters made a motion to table Capital Ordinance 2014-01, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

Mr. Misertino made a motion to enter into Executive Session at 9:01pm.

Ms. Campbell explained that the Township Committee went into Executive Session to discuss an item with Attorney Client Privilege, litigation and personnel and that minutes would be available as soon as the Township deems there is no issue with releasing them.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Absent: Mr. Clancy

Mr. Misertino made a motion for the Municipal Clerk to send the paperwork as discussed and special meeting notice for Thursday August 21, 2014 at 6pm, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

Mr. Watters made a motion to approve payment of the amount not to exceed the invoice, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

PUBLIC PORTION: (3 minute limit per person)

Elizabeth Griggs presented the Township Committee with a Formal Submission during public portion which is as follows:

8/13/2014 Mansfield Township Committee Meeting Public Portion
Elizabeth A. Griggs Formal Submission Into Meeting Minutes

- 1) To track past meeting action items on meeting management protocol is there progress on the documented and published executive session meeting minutes pre-2014 and post May 28, 2014?
- 2) To track past meeting action items, what is the status on the deputy/assistant clerk position hire? Why is the Mt. Bethel church acquisition taking priority over Township administration?
- 3) At the 7/9 meeting the Mayor requested the bottom half of Jane's Chapel Road be repaved. What is the total Township road condition assessment? Who is qualified to conduct it? What is the budget needed to complete it? What is the budget we have? Why was this not prepared for the 2014 budget especially since the budget was not presented until May 18th? Why is the Mt. Bethel church acquisition taking priority over road maintenance?

- 4) During the committee member comments portion and after the public portion of the 6/25 meeting, the topic of snow plowing the school blacktop parking lot and paying the DPW to do it was discussed. At the 7/9 meeting, Mr. Misertino stated DPW would be compensated \$400.00 per cycle. What is a cycle? What line item does this hit in the budget? Is that added to the existing budget for snowplowing? There will be an impact to resources to do this work. What is the initial/original snow removal resource plan and what is the incremental resource plan to do this work? We have existing challenges managing snow removal. Why would we add work prior to figuring out what the normal snow removal process first? Why is the Mt. Bethel church acquisition taking priority over road safety and planning?

Mr. Misertino responded to Ms. Griggs and explained that the church acquisition is not taking priority over road maintenance and that the project for the school snowplowing was just a proposal.

Mrs. Smith inquired about a resolution for the drug take back.

Ms. Hrebenak stated that a resolution is not required for the drug take back.

Mrs. Smith asked about the status of the Synopsis of the Annual Audit.

Mr. Pandos stated that the audit was held up due to lack of personnel in the auditor's office and that we should be receiving it soon.

Mrs. Smith asked what the status is of the millings that are being stored at the firehouse.

Mr. Watters stated that the Township Engineer is working on that.

Mrs. Smith asked if there is a formal Road resurfacing plan.

Mr. Misertino stated that he is working with Mr. Ward to create one for 3 to 5 years.

Mr. Minter asked about the Township Committee being able to call in when they are unable to be at the meeting.

Mayor Tomaszewski explained that he doesn't feel that someone should be able to call in because it is not fair to the public.

Mr. Minter stated that he feels it works quite effectively and he would rather see the Committee members participate.

Mr. Minter explained that he feels that one Committee member should be able to call a special meeting if needed.

Mr. Minter asked if the release has been completed for all of the Executive Session minutes.

Mayor Tomaszewski stated that all of the Executive Session minutes were given to the Committee

members a couple of meetings ago and he doesn't see why they cannot be released.

Mr. Watters stated that there are some changes that need to be made and then the Township Committee could approve them.

Tom Garabed asked about the field rental ordinance and whom would be checking the fields to make sure that there is no damage.

Mr. Garabed stated that he agreed with Mr. Minter that the Committee members should be able to call in to give answers that the public is looking for.

Joe Farino asked if the Township has participated in the GSA which is a surplus auction site that the Township would be able to acquire items that are surplus.

COMMITTEE PERSON COMMENTS:

Mr. Misertino made a motion to move forward with the roof replacement for the Recreation Building, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

Mr. Misertino stated that he is a history buff and he would like to promote requested that a message be posted on the website to see if there is any interest in developing a historical commission.

Mr. Misertino went through his topics for Discussion.

- Vacancy on recreation committee.
- Old tennis courts are a safety issue
- New tennis courts
- Hand rail repair at recreation building

Mr. Misertino went through his issues with the Penwell area and some of his suggestions that could possibly be paid for by Clean Communities.

Mr. Misertino made a motion to approve the work in the Penwell area, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

Mr. Misertino stated that he would like the signs rotated on Kenley Way for parking so that they are more visible to the people.

Mayor Tomaszewski stated that he would speak to Mr. Ward to have them rotated.

Mayor Tomaszewski made a motion to adjourn at 10:00pm.